

POSITION Lab Science Adjunct Instructor-Platteville High School
APPLY BY March 15, 2021
HIRE DATE February 2021

DIVISION Health Occupations
REPORTS TO Executive Dean of Health Occupations
CLASSIFICATION Exempt
POSTING DATE February 23, 2021

SUMMARY

Southwest Tech is currently seeking a Lab Science instructor. This adjunct position is responsible for classroom, laboratory, and practicum instruction related to quality laboratory work in dairy-based food production facilities. Current knowledge, skills, and attitudes consistent with the legal and ethical practice of quality laboratory work are required. This position involves face-to-face instructions at Platteville High School, during morning hours, two days per week; and collaborative work with area production facilities in the oversight instruction of students learning during their practicum course.

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE

- Provide instruction and promote learning in classroom, laboratory, and practicum settings, regarding the knowledge, skills, and attitudes needed by successful quality lab team members.
- Work collaboratively with the Lab Science team in designing and delivering student learning and assessment activities
- Maintain current knowledge and practice regarding quality lab practice.
- Deliver instruction through face-to-face, remote, and online methodologies in theory, laboratory, and practicum settings
- Manage a group of students to meet identified learning outcomes
- Develop a permanent evaluation record of student performance based on set criteria
- Role model, assist, and advise students in achieving academic outcomes and employability skills, including the Southwest Tech Core Abilities
- Work collaboratively with members of the Knox Learning Center team to support student learning needs
- Attend program advisory and WTCS program meetings, as assigned
- Engage with practicum agencies and partners to promote student, program, and College success
- Attend and engage in team, division, council, and College meetings and workgroups
- Participate in procedures and processes established by the College
- Assist with marketing the program and the College
- Evaluate program operations and provide evaluative feedback for program improvement

TRAINING, EXPERIENCE AND SKILLS

- Bachelor's degree in a related field. A highly qualified quality laboratory professional with an Associate's degree will be considered
- Have a minimum of 4,000 hours (2 years) of related occupational experience, of which 2,000 hours (1 year) has occurred in the last 5 years.
- Has functional knowledge of Microsoft Office, email, and internet use; and reliable access to the internet.
- Meets Wisconsin Caregivers Background Check and Criminal Background requirements
- Holds and maintains valid WI driver license with the ability to drive to and from assigned work sites throughout the district

APPLICATIONS

Internal and External applicants complete and submit the online employment application at www.swtc.edu/jobsatswtc

For questions regarding the application process please email Human Resources at humanresources@swtc.edu or 608.822.2314.

SALARY RANGES

Bachelors: \$41,032 - \$50,001

Masters: \$44,885 - \$54,697

(Pay calculation based on education, experience and semester load percentage)

SELECTION PROCESS

The Review Committee will screen applicants and contact them for an interview. Meeting the minimum qualifications does not assure the candidate an interview. Final candidate's employment offer will be subject to completion of a BID criminal background check and pre-employment drug screening.

Southwest Tech does not discriminate on the basis of race, color, national origin, sex, disability, age, gender identity, religion or sexual orientation in its programs and activities. The Equal Opportunity/Affirmative Action Officer has been designated to handle inquiries regarding non-discrimination policies. Call 800-362-3322, Ext. 2315 (TDD: 608-822-2072) or write Southwest Tech, 1800 Bronson Blvd., Fennimore, WI 53809.